



Spring Advisory Committee Agenda

6:00 pm - Dinner and All-School Presentation by Superintendent, Clarence Fortney

7:00 pm – Relocate to Classroom for Advisory Committee Meeting

- Welcome and introduction of advisory committee members and school official(s)
- Review purpose of advisory committee and its members
- Review minutes from previous meeting
- Discuss old business
- Review and validate program materials: course of study, competency profile, duty task list, teaching plan, etc.
- Discuss new business: industry updates, program update, program needs, program budget, student follow-up, etc.
- Review evaluations: program, student and instructor
- Discuss program recommendations for improvement: equipment, supplies, curriculum, training, facility, competencies, etc.
- Committee complete Employer Verification Form
- Committee complete Advisory Committee Meeting Evaluation forms and return
- Committee perform annual safety inspection of facility
- Committee evaluate facility/curriculum/equipment in meeting the program goals
- Discuss upcoming events, including date, time and location of next meeting

8:00 pm – Adjourn meeting

*All times are approximate